

CHEYENNE RIVER SIOUX TRIBE
GAME, FISH & PARKS PROGRAM
ANIMAL CONTROL OFFICER

DESCRIPTION OF DUTIES

General Statement of Duties: The Animal Control Officer is responsible for the animal control efforts throughout the reservation.

Supervision Received: Works under the immediate supervision of the Animal Shelter Manager and the general supervision of the Director of the Game, Fish and Parks (G, F, & P) Program.

Supervision Exercised: None

EXAMPLE OF DUTIES (Duties may include but are not limited to the following):

Carries out animal control management practices based on the recommended control methods determined by the G, F, & P Director, G, F, & P Wildlife Biologist, and the Land and Natural Resources Committee.

Performs all duties related to the control of domesticated animals.

Responds to all calls in a timely manner.

Responsible for all traps, snares, and other related equipment.

Keeps an inventory of all equipment related to the job and is responsible for maintenance of said equipment.

Responsible for the proper disposal of all animals related to the position.

Must be able to handle firearms, (i.e.) pistol, rifle, etc.

Required to work some weekends, will be required to be on call during the nights and weekends also.

Performs other work as assigned/required.

MINIMUM QUALIFICATIONS

Required Knowledge, Skills and Abilities: Must be familiar with all Tribal, Federal, and State trapping laws. Must have working knowledge of Tribal, Federal, and State laws and ordinances pertaining to animal control practices within the Tribal land boundaries, and main roads. Must be able to operate a two-way radio. Ability to communicate verbally with the public and in writing. Must be able to understand written and verbal instructions. Must complete any and all training offered with acceptable grade/score where required. Must be dependable and reliable. Must have reporting skills and be in good physical health.

Education: High school graduate or GED certificate.

Experience: None.

Special Requirements: Must possess a valid South Dakota driver's license and be insurable under the Tribal Insurance Policy. Must obtain First Aid/CPR certification within three months of employment. Subject to the CRST Drug Testing Policy.

Revised Date: 1.27.2020