

CHEYENNE RIVER SIOUX TRIBE  
COMMUNITY HEALTH REPRESENTATIVE PROGRAM  
CHR/ENVIRONMENTAL HEALTH TECHNICIAN

DESCRIPTION OF WORK

General Statement of Duties: Performs a wide variety of environmental health functions as well as assisting with CHR Program functions.

Supervision Received: Works under the immediate supervision of the Community Health Representative (CHR) Director.

Supervision Exercised: None

EXAMPLE OF DUTIES (Duties may include but are not limited to the following):

Works with all communities and CHRs on the reservation in the field of environmental health with the technical advice of the Tribal Health Sanitarian in environmental health, safety, sanitation problems, rabies control program and communicable diseases.

Serves as Community Health Representative Safety Officer and coordinates safety projects. Investigates injuries, set up and record injury files. Works with the Tribal Sanitarian in promoting Injury Control programs through health activities and preventative measures.

Conducts safety inspections. Assists in developing Fire Safety and Emergency Management plan to provide education, preparedness, and responds to serve all communities.

Promotes and motivates the importance of proper operation and maintenance of water supply and distribution systems. Works with the Tribal Health Sanitarian in motivation and development of water systems to ensure safe drinking water.

Promotes the health of individual household and communities through controlled and proper disposal of waste, junk, and junk car removal. Assist with the annual reservation spring clean-up campaign.

Motivates the general public and communities to become aware of the pet problems and its relationship to health hazards. Works with the Cheyenne River Sioux Tribe towards enforcement of Tribal Code on dogs, proper care, feeding, and assisting with the vaccination of pets on the reservation. Motivates and instructs homeowners, the general public, elderly on the importance of good sanitation in the control of household pets.

Works closely with the Public Health Service in determining sources of communicable diseases, provides educational preventative instruction to the public and does follow-up.

Assist in Emergency care of the sick and injured when the need arises, CHR's will work closely with the Indian Health Service (IHS) Ambulance Service. Make referrals to the I.H.S. Hospital, Counseling Services, BIA Social Services, Four Bands Health Center, LIEP Program, Indian Child Welfare, Property and Supply, Sanitary Landfill, Tribal Health Department Programs, and Tribal Council Subcommittees.

Keeps daily log and utilizes the CHR Reporting System.

Assists the program in special projects and carries out any job assignments, which the CHR Director finds necessary to assign. Four (4) or more health education events are required throughout the year. Special clinics, presentations etc. Will attend District meetings whenever possible. (1 per Quarter)

Takes part in all training related to field of work as required as well as the Basic CHR Training and /or other approved training. Will be offered First Responder course to further their skills.

Performs other job related duties as assigned.

## MINIMUM QUALIFICATIONS

Required Knowledge, Skills and Abilities: Some knowledge of communicable diseases. Working knowledge of Tribal Environmental Codes. Considerable knowledge of the CHR Program and its objectives. Working knowledge of Tribal and/or English language. Ability of communicate verbally and in writing. Ability to establish and maintain effective working relationship with other agencies and the public. Ability to work without close supervision and possess efficient work habits.

Education: High school diploma or GED.

Experience: Experience as a Community Health Representative preferred.

Special Requirements: Must possess a valid driver's license. Must be able to pass physical exam with verification of capability to lift fifty (50) pounds, before entry into the program due to the fact they must respond to emergencies, assist and/or secure clients for transport when necessary and a yearly one thereafter. Must be certified CPR and First Aid. Must be certified in Pesticide Control, upon sixty days after being hired.

Incumbent is subject to the CRST Drug and Alcohol Testing Policy and Tribal/local, Federal, and State background checks in accordance with P.L. 101-630, P.L. 101-647, and Resolution No. 86-2013-CR. Must maintain strict confidentiality.

Revised Date: 05.20.2015