

CHEYENNE RIVER SIOUX TRIBE  
LAW ENFORCEMENT  
SERGEANT OF POLICE

DESCRIPTION OF WORK

General Statement of Duties: Performs professional law enforcement work as a field supervisor of a patrol shift, in investigations or other specialized law enforcement activities.

Supervision Received: Works under the direct supervision of a higher ranking officer or general supervision in the police department's chain of command as directed by Chief of Police.

Supervision exercised: Exercises supervision over a shift of lower ranking officers and/or supervision over department personnel as assigned.

EXAMPLE OF DUTIES (Duties may include but are not limited to the following):

Assumes the duties and responsibilities of the Lieutenant in his absence.

In the circumstance where in the absence of a higher ranking officer, the Sergeant can serve as senior officer at crime scenes and other critical incidents.

Patrols the reservation and answers all calls that require supervision, technical assistance or additional manpower.

Directs and supervises patrol activity, patrols and answers all calls that require additional manpower, supervision and/or technical assistance.

Directs and supervises duty assignments and briefs subordinates.

Is responsible for other police officers report writing, reviews daily logs, complaint reports and other items turned in by police officers.

Is responsible to review and approve reports submitted in the computerized reporting system to ensure that the required statistics are properly reported.

Directs and supervises as well as performs crime scene investigations including interviewing witnesses, victims, and suspects; gathers evidence and follows up on leads.

Serves as senior officer at crime scenes in the absence of the Chief of Police or the Lieutenant.

May be required to travel and transport inmates to IHS for medical treatment and to other medical and Law Enforcement Facilities as ordered by the Chief of Police.

MAY BE assigned to the Drug Task Force at the discretion of the Chief of Police.

MAY BE assigned to Indian Highway Safety

Performs related work as required.

MINIMUM QUALIFICATIONS

Required Knowledge, Skills and Abilities: Working knowledge of the reservation boundaries and its geography. Skills in the use and safety of all weapons and equipment used by the Cheyenne River Sioux Tribal Police Department. Must possess knowledge of law enforcement laws principles, procedures and techniques. The applicant must have the ability to coordinate and supervise Police Officers and other departmental personnel. The applicant must have the ability to communicate

effectively, verbally and in writing to maintain effective working relationships with fellow employees, other agencies and the public.

Education: The applicant must possess High School Diploma or GED (Attach a copy).

Experience: Must have a minimum of three (3) years of experience as a Police/Patrol Officer or other law enforcement experience with the Cheyenne River Sioux Tribe's Police Department or similar police department. Must have one (1) year of supervisory experience; completed Supervisory Training Certification (Attach a copy).

Special Requirements: The applicant must have completed a Basic Police Training Program with a Certificate of Graduation (Attach a copy). Must be at least twenty-one (21) years of age. Must possess a valid unexpired driver's license. Must complete and pass a Physical Efficiency Battery (PEB) test prior to being hired and every PEB test thereafter (Attach a copy). Must be proficient in computer etiquette, must have knowledge in computer programs needed to initiate and complete police duties. Abstain from posting negative or disparaging photos/comments on any social media platform, which would discredit the Tribe or Tribal Police, on or off duty. Must abstain from the use of narcotics or the excessive use of alcohol and refrain from engaging in any act which would discredit the Tribe or Tribal police, on or off duty.

This position is subject to mandatory drug and alcohol testing in accordance with the Cheyenne River Sioux Tribe Drug and Alcohol Free Workplace Policy. Must be able to pass Federal, State, and Tribal/local criminal background checks in accordance with P.L. 101-630, P.L. 101-647, and Resolution No. 86-2013-CR. Must have never been convicted of any Tribal/local, Federal, or State felony offenses or convicted of a misdemeanor one (1) year prior to appointment. The applicant must be able to pass and complete a MMPI or other psychological evaluation within 90 days from employment start date.

Revised: 5.11.22